

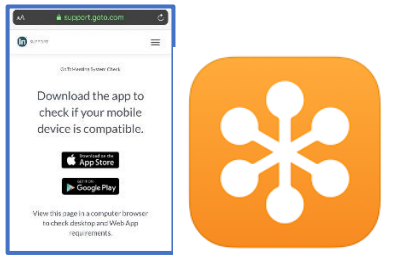
Your televisit meeting number & link is:

## Patient instructions for joining your televisit with GoToMeeting

1. **Locate a device to use for your televisit** – you can use a smartphone, tablet, or a personal computer as long as it has a **camera and a microphone**
  - a. Phones & Tablets – Apple iOS or Android
  - b. Personal computers – Windows, Mac, or Google Chrome OS

### 2. Install GoToMeeting

- a. Access this URL - <https://support.goto.com/meeting/system-check>
- b. On a phone or tablet you will be presented with a link to the app store for Apple or Android. Click on the appropriate app store and you will be taken there to install the app
- c. When you see the orange logo below you have located the correct app to install



### 3. Test GoToMeeting

- a. **On Phones & Tablets** - Open the app by locating the orange logo shown above
  - i. Join a test meeting - enter test meeting number **333699349**
- b. **On a Personal Computer** – Open your browser and go to [gotomeeting.com](https://gotomeeting.com) and click join (upper right hand corner of the screen)
  - i. Join a test meeting - enter test meeting number **333699349**
- c. If you are taken to a screen that says **“waiting for organizer”** your test was successful
- d. If something doesn't work as described above, contact your telehealth coordinator in advance of your televisit for support

### 4. Join your televisit

- a. 10 minutes before your scheduled televisit appointment time, join your visit by following the above instructions and entering the meeting number at **the top of the page**.
- b. As soon as the meeting opens, enable your microphone and camera by locating buttons resembling these below – you may need touch them to turn them on and they will change colors



- c. Audio option – touch this and select **“connect to phone call”** if it is preferred over internet audio
- d. You may see 1 or more care providers on video – this is your care team